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REQUEST FOR QUOTATIONS

RFQ No: REF-06OCT19

From: Supply Chain Management

Contact Person: Khomotso Letlape

Tel: 012 003 1400

Fax: 086 645 9286

Date: 21/10/2019

Khomotso.letlape@fpb.org.za

REFERENCE NO: Use RFQ number: REF: 06OCT19

You are hereby invited to submit a quotation as per the specification indicated below/attached. Please provide a written quotation to the above-named contact person in the Supply Chain Unit at Film and Publication Board on or before the closing date and time as indicated below. Please read the notes below before completing your quotation.

Failure to specifically quote as per the specification and complying with the listed instructions may result in your quotation being disqualified.

Specifications

Detailed Specification Requirement

- ER/Studio Data Architect Professional for SQL Server Only with two years support and Maintenance
- Version should be the latest 18.1
- The software should support server from 2008 until latest version

Software Requirement

ER/Studio Data Architect Professional for SQL Server Only with two years support and Maintenance (including license)

NB: The license should be active for two years

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Closing date; 24/10/2019 at 10:00

1. Suppliers must supply written quotations that reflect the following information:
 - Price validity period (From the date of quotation)
 - Price per item (All-inclusive prices are required)
 - Delivery lead time
 - Company Name
 - Company Registration Number
 - VAT Registration Number (If registered)
 - Address
 - Contact Person
 - Telephone/Fax Number
 - Email Address
2. Suppliers must sign and return the Quotation Declaration with their quotation
3. Suppliers must sign and return the relevant Standard Bidding Documents (SBD) with their quotation
4. Suppliers must submit an original valid tax clearance certificate for transactions above R30 000 (Refer to SBD 2)
5. Valid BBBEE certificates should be submitted with the quotation (Non submission will not lead to disqualification however points will not be allocated for BBBEE)
6. Suppliers should note that the 80/20 preference points system will be applicable to transactions from R30 000 (Refer to SBD 6.1)
7. All prices must be fixed and firm
8. Delivery will be as per the delivery address above, unless specifically specified otherwise



9. All purchases will be made through an official order form. Therefore no goods or services must be committed/rendered or delivered before an official purchase order has been received
10. Depending on the type of goods and services to be delivered the successful bidder may be requested to sign a contract/service level agreement before delivery of goods/services may commence.

Kind regards

Supply Chain Unit

Attachments: Type out document names of attachments. SBD 1, 4, 6.1, 8 and 9

QUOTATION DECLARATION

RFQ No:

I/we the undersigned, who warrants that he/she is duly authorised to do so on behalf of the company declares that:

1. The information furnished on this quotation is true and correct
2. In the event that the company is selected to supply the product/service requested, the company may be required to furnish documentary proof to the satisfaction of Film And Publication Board that the information provided on this quotation is correct.
3. If the information provided on this quotation is found to be incorrect, Film And Publication Board, in addition to any other remedy it may have:
 - Recover all costs, losses or damages it has incurred or suffered as a result of that person's conduct; and



- Cancel the purchase order and claim any damages which it has suffered as a result of having to make less favourable arrangement due to such cancellation;
- 4. I have read, fully understand and hereby accept Film And publication Board standard quotation Terms and Conditions
- 5. I undertake to complete new Standard Bidding Documents, should information provided on these have changed before the goods or services have been rendered or completed
- 6. I have provided Film And Publication Board with any changes to information provided on the most recent suppliers registration form on Film And Publication Board Supplier Database at the time of nomination. This information will be used in the evaluation of this RFQ.

For: Supplier company name

Name (Person responsible for the quote)

Signature (Person responsible for the quote)

Date



Film and Publication Board™